

# THE GRANT DOCTORS®



## Grant Mentor

Federal grants can be overwhelming for new and developing nonprofits. We're here to be your mentor. Our goal is to unlock your organization's potential and position you to be successful with federal grants. This service works best for organizations:

- Less than five years old
- With less than \$3 million annual budget
- With no (or very minimal) federal grants experience

Our engagement includes:

- A virtual kickoff meeting
- A deep examination of your nonprofit by looking at 24 indicators of organizational maturity (see below)
- A virtual meeting/webinar at the mid-point
- A final virtual meeting and presentation
- A strategy deck outlining your opportunities and action plan

### ■ The Organizational Assessment

Governance	Organizational Capacity
<ol style="list-style-type: none"> <li>1. Planning</li> <li>2. Mission and Vision</li> <li>3. Board Membership</li> <li>4. Board Meetings</li> <li>5. Board Giving</li> </ol>	<ol style="list-style-type: none"> <li>1. History</li> <li>2. CEO/Executive Director</li> <li>3. Program Managers</li> <li>4. Grant Development</li> <li>5. Annual Audit</li> <li>6. Professional Development</li> <li>7. Sustainability</li> </ol>
Policies, Systems and Controls	External Environment
<ol style="list-style-type: none"> <li>1. Policies and Procedures</li> <li>2. Personnel Time Keeping</li> <li>3. Accounting System</li> <li>4. Internal Controls</li> <li>5. Purchasing/Procurement</li> <li>6. Property Management</li> <li>7. Staff Training</li> </ol>	<ol style="list-style-type: none"> <li>1. Community Needs Assessment</li> <li>2. Communication</li> <li>3. Partnerships</li> <li>4. Funder Relations</li> <li>5. Public Policy and Research</li> </ol>

The Grant Mentor process involves 30-50 hours over 4-6 weeks.

### ■ About The Grant Doctors®

The Grant Doctors® is a full service federal grants consulting firm for local educational agencies, municipalities, nonprofit organizations and healthcare providers. Our professionals have secured over \$200 million and managed \$350 million in federal grants.